

## **REQUEST FOR BLOCK WALL AND FENCE ENCROACHMENT ON DISTRIBUTION EASEMENT**

Provided below are the process procedures to follow when requesting a quitclaim from Southern California Edison.

### **Submit Request Letter to:**

Southern California Edison  
2 Innovation Way, 2<sup>nd</sup> Floor  
Pomona, Ca. 91768  
Attention: Ken Bellerose/Jeff Clark  
[Kenneth.Bellerose@sce.com](mailto:Kenneth.Bellerose@sce.com)  
[Jeff.Clark@sce.com](mailto:Jeff.Clark@sce.com)

### **Your request must include the following information:**

1. Requestor's name, mailing address, email address, phone and fax number.
2. A legible copy of the **Grant of Easement** to be encroached upon and a copy of the **Grant Deed** of the property affected. This can be obtained from your Title Company or from the County Recorder's office.
3. 2 copies of **legible** map/sketch/plot plan **depicting the location** of the Grant of Easement and how the proposed Encroachment affects the easement area. This should be no larger than 8-1/2" x 11". If notations are too small to read the Recorder's Office will reject the document.
4. Property Location, such as an address, assessor's parcel number or cross streets.

This process may take up to three (3) weeks.

If you have any questions on the information provided above, please contact our office at (909) 274-1073 or (909)274-1078.