

Charge Ready Program Participation Package

Visit us at on.sce.com/chargeready or contact your Account Manager.



Get Started

Fact Sheet

How to use this interactive PDF

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- Alternatively, you may scroll through the document page by page
-  Watch for “tooltips” and downloadable documents
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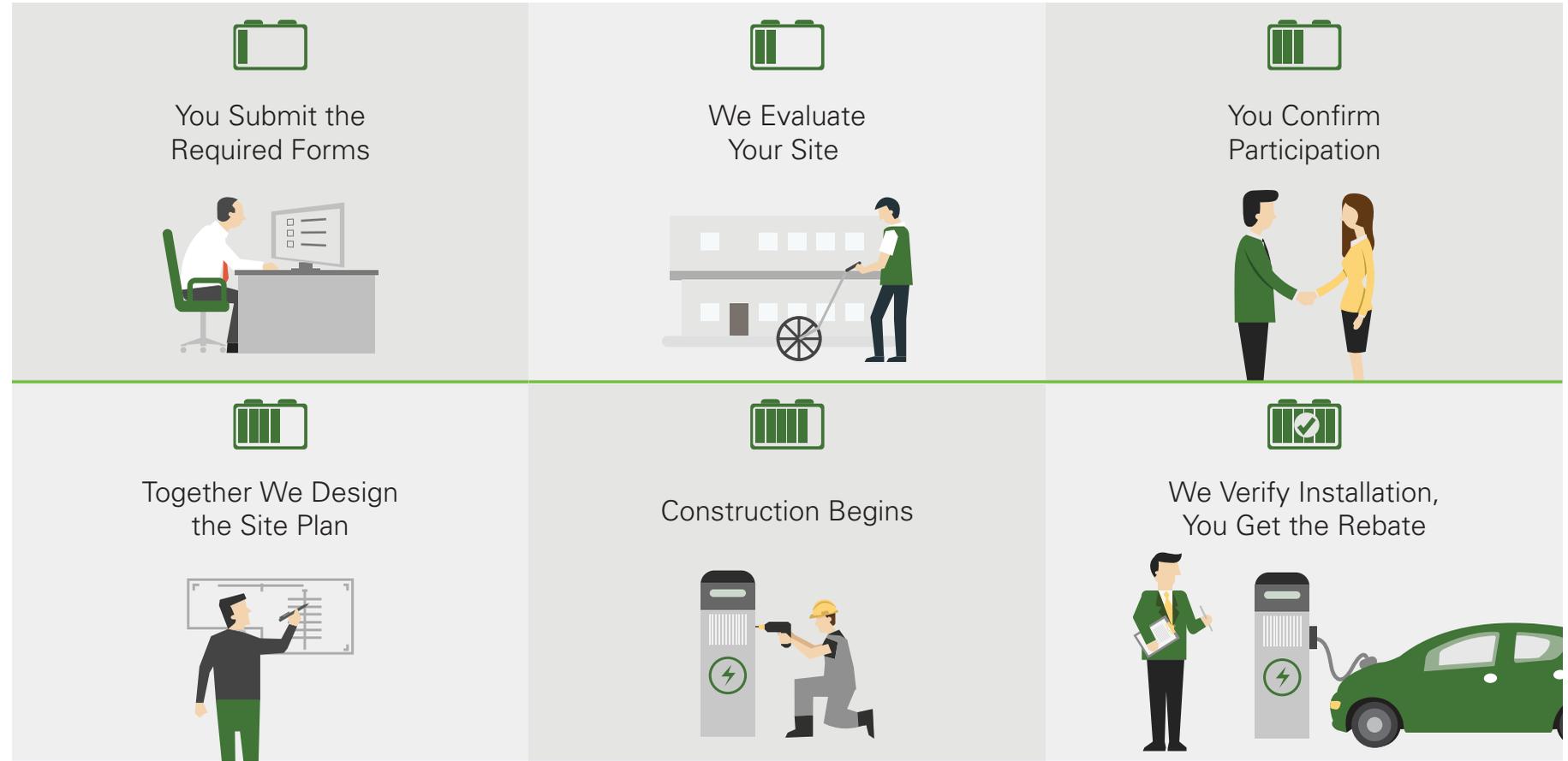
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What's the Process?



Am I eligible?

View the eligibility requirements in the [FAQ](#) section Participating in Charge Ready.

Account Manager Information

Name: _____
 Number: _____
 Email: _____

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The Charge Ready Program

Your Company Can Benefit

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The Charge Ready Program

To support California's zero-emission vision, we're kicking off the Charge Ready Program by deploying infrastructure to support qualified **electric vehicle (EV) charging stations** throughout our service territory.

We're working with local government agencies, employers, multi-unit dwellings, disadvantaged communities and more to install charging stations at certain locations where cars may be parked for four hours or more.

Why should you participate? Besides providing added convenience for employees, tenants, customers, and others who already drive EVs, increasing the availability of charging stations through the Charge Ready Program will encourage greater use of EVs, and thereby reduce reliance on fossil fuels. Additionally, driving EVs helps reduce air pollution and greenhouse gas emissions.

Program enrollment begins in 2016 and will close once the program's funds are fully committed.

Interested in adding EV charging stations to your site? Read more inside or [Get Started Now](#).

Special terms and conditions may be available for facilities located in a **disadvantaged community**.

Multi-Unit Dwelling (MUD) and Workplace Customer Participants will be asked to send a 2-3 minute survey to their residents or employees.

Your Company Can Benefit

If you're weighing whether or not to install charging stations, there are several benefits to consider.

1. Receive a rebate that may offset some or all costs for deploying charging stations
2. Attract and retain employees, tenants, and customers
3. Significantly reduce the upfront cost to expand or convert your vehicle fleet to EVs 
4. Demonstrate your corporate social responsibility

Environmental Leadership

Your company can demonstrate leadership by helping to reach state goals and meet federal clean air requirements, such as:

- Reducing emissions 80% under 1990 levels by 2050
- Contributing to the 2023 and 2032 federal clean air attainment standards
- Supporting the Governor's zero-emission vehicle (ZEV) action plan, which calls for infrastructure to support 1 million ZEVs by 2020 and 1.5 million by 2025

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If you’re weighing whether or not to install charging stations, there are several benefits to consider.

- 1. Receive a rebate that may offset some or all costs for deploying charging stations
2. Attract and retain employees, tenants, and customers
3. Significantly reduce the upfront cost to expand or convert your vehicle fleet to EVs
4. Demonstrate your commitment to environmental leadership

Environmental Leadership

Your company can demonstrate environmental leadership by meeting federal goals and meet federal clean air standards.

- Reducing emissions
• Contributing to the 2023 and 2032 federal clean air attainment standards
• Supporting the Governor’s zero-emission vehicle (ZEV) action plan, which calls for infrastructure to support 1 million ZEVs by 2020 and 1.5 million by 2025

Fleet and justification
If you currently operate a fleet of vehicles, or you’re considering electric vehicles (EVs) for fleet use, we have tools and resources available to help determine if EVs can be a valuable addition to your business. To participate in the Charge Ready Program, you will need to provide DMV registration or evidence of purchase/lease of the EVs for which you are requesting charging installations.



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You

Upon enrollment in the Charge Ready Program, you are responsible for procuring qualified charging stations through approved vendors within 30 days. Participation in the program is required for 10 years, and charging stations must be maintained in working order during that period. You must also subscribe to a data management plan with an approved EV charging network service provider and share non-personally identifiable information (PII) charging data at a transactional level with us¹. Finally, you must participate in future Demand Response (DR) programs¹.

SCE

We provide a turnkey approach to deploying your EV charging installation with a focus on reducing costs and complexity. To do so, we install and maintain the complete electric infrastructure serving charging stations at participating locations at no cost to you. We also qualify vendors and charging station models based on several key technical requirements, and we coordinate installation with the vendor(s) you select to complete deployment. Finally, we provide a rebate to offset some or all of the costs for the charging stations and their installations. Operating costs, including equipment repairs and maintenance, EV charging network subscription, and electricity are your responsibility.

Charge Ready Approved Vendor

Approved third-party vendors supply, deliver, and install charging stations at the participating site. Vendors also provide technical support, as well as communication services, including data management and DR services. Some approved vendors also provide repair and maintenance services.

What to Have Ready

- Your Customer Account Number and Service Account Number, if you are currently an SCE customer
- Federal Tax ID Number
- County Tax Assessor Parcel Number for site
- Property Owner approval (if applicable) and commitment to sign
- Name of the Authority Having Jurisdiction (AHJ) to issue building permit approvals (if applicable)
- Proposed charging station location for site (optional)
- Property site plan (optional) 

¹ This requirement does not apply to Level 1 charging stations

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What to Have Ready

- Your Customer Account Number and Service Account Number, if you are currently an SCE customer
- Federal Tax ID Number
- County Tax Assessor Parcel Number for site

Site plan

While optional, this is a great way to show us your preferred charging station location(s) for your site. View the Site Plan Instructions on the next page for more details.

- Property site plan (optional)
- (if applicable) and commitment to sign with local Jurisdiction (AHJ) to issue building permit (if applicable)
- County Tax Assessor Parcel Number for site (optional)

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Disadvantaged Communities

If your facility is located in a disadvantaged community, special terms and conditions are available and can be discussed with your Account Manager. Customer Participants located in disadvantaged communities may request a minimum of five charging stations per site (instead of 10 in the rest of the service territory) and will receive a rebate covering 100% of the base cost of the charging stations, including their installation (subject to all other terms and conditions of the pilot).

Site Plan Instructions

You may show us your preferred charging station location(s) on your site by uploading an aerial view of your property from Google Maps. Your site plan should include boxes drawn on the image to indicate your preferences. Download the "How To" below for instructions. However, please understand that we may propose a different location based on proximity to the SCE transformer and other deployment considerations.

[Download: Site Plan Instructions](#)

Get Started - Step 1

To apply for Charge Ready, visit our [Charge Ready Enrollment Portal](#). Here is a look at what you'll need to complete on Step 1 – Notice of Intent.

[Download: Instructions for Step 1 - Notice of Intent](#)

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Charge Ready Program Reservation Request and Contract Agreement

Step 1 - Notice of Intent

Customer Participant Interest Section

1. Customer Participant:	
2. SCE Account Number:	
3. Federal Tax ID Number:	
4. Name of Contact Person:	
5. Email:	6. Phone Number:
7. Name of SCE Account Manager, if known (optional):	
8. How did you hear about the Program?	9. Charge Ready Vendor or Third Party Agent/Company Name (optional):
10. Name of Contact Person (optional):	
11. Email (optional):	12. Phone Number (optional):

Deployment Site

13. Site Description:	
14. Site Address:	
15. City, State, Zip:	
16. Existing SCE Service Account Number at the Site (optional):	
17. Does Customer Participant have legal ownership of the Site:	
18. If No, indicate Property Owner:	
19. Property Owner's Address:	
20. Name of Property Owner Contact Person:	
21. Email:	22. Phone Number:
23. County Tax Assessor Parcel Number:	
24. AHJ (Authority Having Jurisdiction – City, County or Special Entity Issuing Building Permits and Certificates of Occupancy) for the Site:	
25. Total Number of Parking Spaces:	
26. Does the Site have access restrictions that require scheduling visits by SCE or its contractors?	
27. If the Site does not have access restrictions, would you like to be notified prior to SCE or its contractors visiting the Site?	

Form 14-966
01/2016

What will the Deployment Look Like?

Qualified Charging Stations

Charging Stations: Levels & Times

Determining Your Energy Cost

Demand Charges

Usage Data

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Once we confirm you meet the initial qualifications of the program, your Account Manager will provide a program overview and discuss deployment considerations and options with you².

What Will the Deployment Look Like?

1. We will support the deployment of a minimum of 10 charging stations per site (five in disadvantaged communities). The actual number of charging stations approved through the program will be determined by us based on several criteria, including current and near-term EV adoption and the number of parking spaces available at your site. However, a limited number of sites with significant deployment costs, based on our estimates, may not be eligible participate in the program.
2. Customer Participants may select and procure charging stations as described in the Qualified Charging Stations section.
3. All charging stations must be installed on a new dedicated circuit deployed by us (with its own panel, meter, and service), separately from any existing panel, meter or service.
4. The program covers all electric infrastructure costs related to the new circuit.

5. We also offer a rebate to offset some or all of the costs for the charging stations and their installation.
6. All permits and inspections are obtained by SCE or Charge Ready vendors.

Qualified Charging Stations

View the Approved Package List of vendors and charging stations to initiate the procurement process. You may choose either Level 1 (120 volts) or Level 2 (208-240 volts) charging capability. When evaluating bids from participating vendors, make sure that the proposed charging stations qualify for the Charge Ready Program.

[Download: Approved Package List](#)

Charging Stations: Levels and Times

Level 1 Charging Stations: 120 volts, 3 to 20 hours charge time

Level 2 Charging Stations: 208-240 volts, 1 to 8 hours charge time

Determining Your Energy Cost

Your Account Manager can help you to understand the factors that will affect your energy costs and provide a customized rate analysis to help you to determine the most cost-effective eligible rate plan for your business or property.

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² We may verify any of the information provided by Customer Participants applying for or participating in the Charge Ready Program, including through on-site observation.



What will the Deployment Look Like?

Qualified Charging Stations

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Usage Data

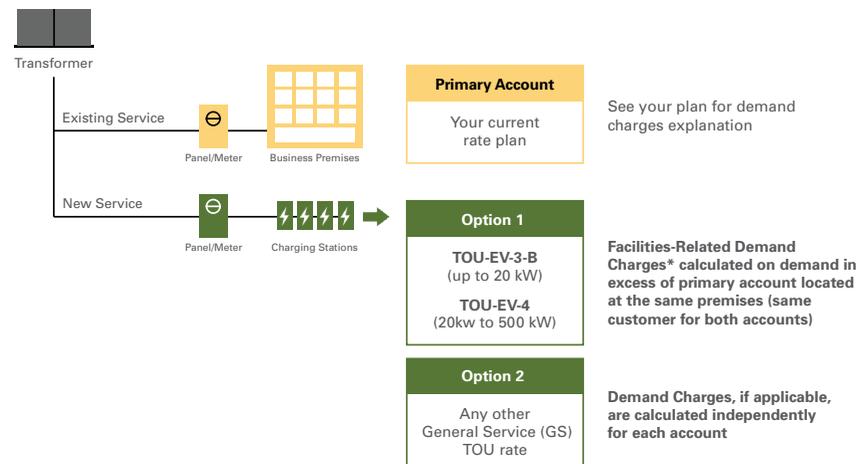
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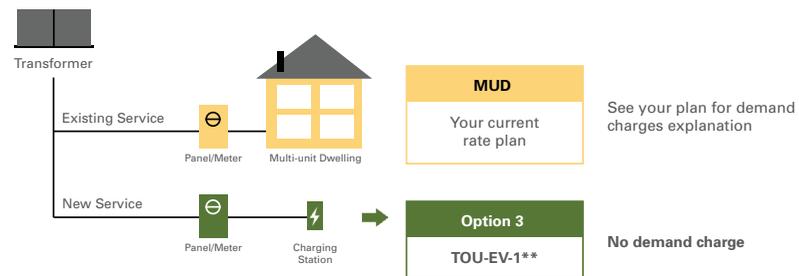
All charging stations deployed through the Charge Ready Program will be served by a separately metered dedicated circuit. View the **Demand Charges Overview** for more details.

For all eligible customers:



*No Facilities-Related Demand Charges on TOU-GS-3-A

Another option for eligible multi-unit dwellings (MUD):



**Billed to MUD resident (parking space must be assigned for exclusive use)

Usage Data

During the 10-year post installation period, we will access non-personally identifiable information in connection with end-user transactions, including, but not limited to, the duration of each charge, rate, cost, and load. We may collect or receive this data from the approved **EV charging network provider** you selected. Fees may apply and vary by vendor.

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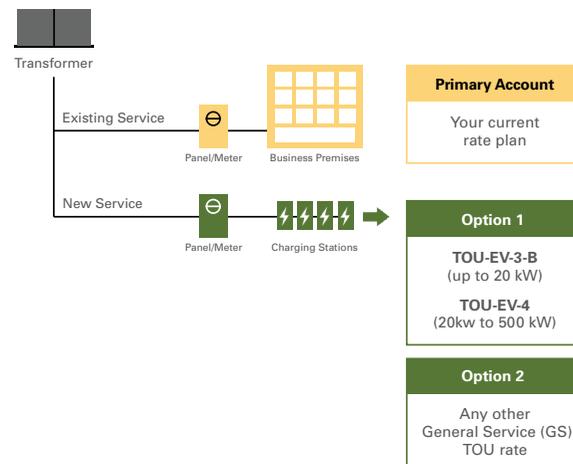
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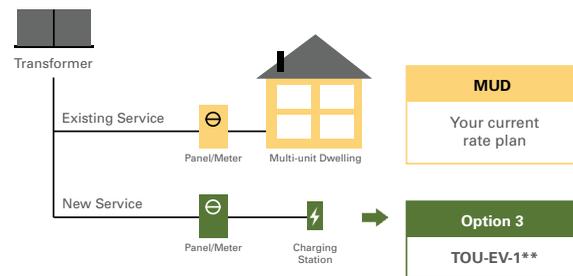
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Another option for eligible multi-unit dwellings (MUD):



**Billed to MUD resident (parking space must be assigned for exclusive use)

Usage Data

During the 10-year post installation period, we will access non-personally identifiable information in connection with end-user transactions,

to, the duration of each charge, rate, cost, and receive this data from the approved EV charging selected. Fees may apply and vary by vendor.

Non-personally identifiable information

Non-personally identifiable information, or non-PII, refers to the information that is not sufficient to identify, contact or locate the person to whom such information pertains.

See your charging

Facilities-Related Demand Charges* calculated on demand in excess of primary account located at the same premises (same customer for both accounts)

Demand Charges, if applicable, are calculated independently for each account

See your plan for demand charges explanation

No demand charge

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Step 2 - Agreement

Grant of Easement

Step 3 - Certification

We will propose a deployment location and the number of charging stations for your site. If you accept our proposal, and program funds are still available, we will reserve funding for your site and confirm your participation in the program. You will then have 30 days to procure qualified charging stations from an approved vendor and provide proof of purchase (or request an extension) in accordance with the terms of the proposal you accepted. You will also have to provide an easement agreement signed by the property owner to grant certain rights to us to secure the infrastructure we will deploy at your site.

Step 2 - Agreement

After we review your application and conduct on-site assessments to determine the feasibility of deploying charging stations through the Charge Ready Program, we will prepare Step 2 - Agreement showing the proposed number of charging stations and deployment location within your site³. Charge Ready representatives, including your assigned Account Manager, will review the terms of this proposal with you in detail. If the proposed deployment is acceptable to your organization, please electronically sign the Agreement to confirm your approval. You will also need to obtain approval of the property owner. Please note that we will only reserve funding for your site after we receive the Agreement electronically signed  by you (and the property owner if you do not own the site).

³ In certain instances, such as unavailability of program funding or adverse site conditions, we may not proceed with your application.

Electronically Signing Step 2 - Agreement:

When you're ready to prepare and submit electronic signature, do one of the following:

1. Accept the default signature and initial style, and go to the next step.
2. Click Change Style, and select a different signature option.
3. Click Draw. Draw your signature/initials using a mouse, your finger, or a stylus on a touchscreen.

Grant of Easement

As a condition to your participation in the Charge Ready Program, the property owner (individual or organization holding title in the facility for which you are requesting charging stations) must grant SCE an easement in the property where the charging infrastructure will be deployed. We will prepare the easement agreement and send copies for execution to the property owner to obtain a notarized signature. If you lease your site, please discuss this upfront with the property owner and arrange for prompt signature of the easement agreement to ensure availability of funding for your site.

[Download: Grant of Easement Template](#)

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Step 2 - Agreement

After we review your application and conduct on-site assessments to determine the feasibility of deploying charging stations through the Charge Ready Program, we will prepare Step 2 - Agreement showing the proposed number of charging stations to be deployed within your site¹. Charge Ready Account Manager, will provide you with the Step 2 - Agreement in detail. If the proposed deployment is approved, you will need to please electronically sign the agreement. If you do not, we will also need to obtain a signature from the property owner. We will only reserve funding for your site if the Step 2 - Agreement is electronically signed  by you (and the property owner if you do not own the site).

 **Electronically signing** X

We'll send you an email notification when it's time to sign. You'll be able to easily and securely sign your Charge Ready documents from any device.

Electronically Signing Step 2 - Agreement:
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Step 2 - Agreement

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Step 3 - Certification

Step 3 - Certification

When we receive a fully signed copy of the Agreement, we will confirm funding for your site (subject to availability). You will then have 30 days to procure the agreed number of qualified charging stations and provide an acceptable proof of purchase using the Certification form available in the **Charge Ready Enrollment Portal**. If you have applied for charging stations for fleet EVs, you will also have to provide DMV registration or evidence of purchase/lease of the vehicles. You will also confirm assignment of the rebate check. The rebate check can be issued to either the Customer Participant or a single Charging Station Vendor.

Download: Instructions for Step 3 – Certification



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Charge Ready Ideal Site Location

While you procure the charging stations, we'll complete and present the deployment design to you. Once you approve the design and we receive all supporting documents required with Step 3 - Certification, we will apply for construction permits.

Charge Ready Ideal Site Location

It's important to understand that installation of metering equipment and charging stations will require some civil work (digging, excavation, etc.). We will locate, design, and install the required infrastructure necessary for participation in the Charge Ready Program based on the following guidelines:

Charging stations should:

- Be as close as possible to the existing transformer (if enough capacity) or to a new transformer (if needed to serve the EV charging load)
- Be grouped in a single location (e.g., the same floor of a parking garage)
- Allow adequate space for the installation and operation, in compliance with all applicable laws, rules, and regulations

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Step 4 - Walk-Through Report and Step 5 - Rebate Confirmation

Program Feedback and Future Surveys

Following installation of the charging stations, we will conduct a walk-through to verify that the deployment is consistent with approved plans. You'll then receive notification that the project is complete, and we will process the rebate payment.

Step 4 - Walk-Through Report and Step 5 - Rebate Confirmation

We will conduct a post-installation verification to confirm equipment installation and operability are consistent with approved plans. Once verified, we will process and mail your rebate check.

If the project fails the post-installation verification, we will provide a report of issues. Rebate payments will be suspended until the issues are corrected.

How is the Rebate Determined?

The rebate is based on our evaluation of charging stations (and their installations) that meet the program requirements. The **Approved Package List** shows the full rebate amount available for each model in the column titled "Total Base Cost per Charging Station Package". Depending on the primary utilization for the charging stations and your location, you will receive a full or partial rebate as indicated in the adjacent table. Use the **Charge Ready Rebate Calculator** to determine your potential eligibility and rebate amount.

Customer Category	Rebate %
Disadvantaged Communities	100%
Multi-Unit Dwellings	50%
Other	25%

Try: Charge Ready Rebate Calculator

Program Feedback and Future Surveys

We may ask you to complete surveys to support the evaluation of the program and may contact you to answer questions regarding your satisfaction with program delivery and charging stations.

Remember: You will need to maintain the charging stations for 10 years. Additionally, we may collect or receive data during the 10-year period.

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Related Links

[Schedule CRPP \(tariff\)](#)

[Approved Package List](#)

[Grant of Easement Template](#)

[Step 1 – Notice of Intent](#)

[Step 2 – Agreement](#)

[Step 3 – Certification](#)

[Step 4 – Walk-Through Report](#)

[Step 5 – Rebate Confirmation](#)



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