

2019 Multifamily Energy Efficiency Rebate Program Rebate Process Overview



Here's How It All Works

Rebates are available for the installation of qualified energy-efficiency products in-dwelling and common areas of apartment buildings and/or complexes, senior living facilities, single-room occupancy (SRO) facilities; and common areas of condominium complexes, mobile home parks and single-family homeowner association (HOA) communities. Property owners (and property managers, as authorized agents for property owners) of existing multifamily complexes with 2 or more dwelling units may qualify. **New construction homes do not qualify.**

Rebates for this program are for a limited time only and may be terminated without prior notice. Funding is limited. The program ends December 31, 2019 but may end earlier if funds are depleted or for other reasons, at SCE's discretion. Reservation and Rebate Applications will be accepted on a first-come, first-served basis. If all program requirements are met, a rebate check is generally mailed within 6-8 weeks. We may conduct an on-site inspection to verify the energy-efficiency product(s) eligibility and installation prior to payment of rebate. If you are selected for on-site verification, payment of your rebate may be delayed beyond the standard time.

Keep a copy of your completed Rebate Application Package with required documentation for your records.

Get cash back in just four easy steps!



1. Read

Read the Program Terms & Conditions, Product Rebate Reservation and Application Forms (see eligibility requirements associated with each product)



2. Reserve Rebates

Reserve rebate funds for your project using the Product Rebate Reservation Form and Product Rebate Schedule. Funds are reserved only when you receive a Reservation Confirmation from SCE.



3. Purchase and Install Products

Purchase and install qualifying items within 45 days of receiving your Reservation Confirmation and before December 31, 2019



4. Complete, Sign and Submit

Complete, sign and submit the Rebate Application along with supporting documentation



If you have questions or need more details, call **1-800-736-4377** or visit **sce.com/multifamily**.

How to Reserve



Get Started, It's Simple!

You're a few steps away from your rebate and savings goals. Property owners or their authorized agents/managers must reserve funding. Each property location requires a separate reservation, but more than one product rebate may be reserved for each location. Reservations are valid for 45 calendar days from the date we provide you with a written notice confirming your reservation request.

Simply follow the process below to submit the reservation request for your upgrades to ensure funds are available.

Steps to Reserve Rebate Funds:



1. Refer to the Product Rebate Schedule corresponding to the product specifications for the product(s) you are purchasing and installing



2. Complete the Product Rebate Reservation Form, and Product Rebate Schedule. Fax to SCE Multifamily Rebate at 1-626-569-2520 or Email to mfrp@sce.com.



3. Receive Reservation Confirmation from us. It will be faxed back and/or emailed to the contact information you have provided.

The reserved product must be purchased and installed, and the completed original Application Package must be received by SCE no later than close of business on the 45th calendar day from the date set forth in the Reservation Confirmation. Failure to submit a complete Application Package by the 45th calendar day will result in forfeiture of the fund reservation, and a new reservation will be required.

SCE reserves the right to modify or reject any reservation request that in its sole judgment contravenes the policies, procedures or purposes of the Multifamily Energy Efficiency Rebate Program.



If you have questions or need more details, call **1-800-736-4377** or visit sce.com/multifamily.

Multifamily Rebate Program 2019 Product Rebate Reservation Form

Instructions:

- 1** Carefully review this Rebate Application Package for product and program participation eligibility requirements, including Terms & Conditions.
- 2** Complete the Product Rebate Reservation Form (attach a second sheet if necessary), sign the form.
- 3** Fill out the Product Rebate Schedule.
- 4** Submit the Product Rebate Reservation and Product Rebate Schedule to SCE Residential Multifamily Rebate via **Fax at 1-626-569-2520, or Email to mfrp@sce.com.**
- 5** Reservation Confirmation will be faxed back and/or emailed to the contact information you have provided.

For more information or questions on how to apply, call SCE at 1-800-736-4777 or visit sce.com/multifamily.

Account and Customer Information	List Rebate Product(s)	Quantity
<p>SCE Service Account Number of where product was installed (Appears below your name on your bill)</p> <p>0 3 - [] [] [] [] - [] [] [] [] [] [] - [] [] [] []</p> <p>Customer of Record (As it appears on your SCE bill)</p> <p>_____</p> <p>Site Daytime Phone Number</p> <p>([] [] [] []) [] [] [] [] - [] [] [] [] [] []</p> <p>Site Address</p> <p>_____</p> <p>Site City _____ State _____ Zip _____</p> <p>Primary Site Contact (Full Name)</p> <p>_____</p> <p>Primary Site Contact Phone Number _____ Email _____</p> <p>([] [] [] []) [] [] [] [] - [] [] [] [] [] []</p> <p>Alternate Site Contact (Full Name)</p> <p>_____</p> <p>Alternate Site Contact Phone Number _____ Email _____</p> <p>([] [] [] []) [] [] [] [] - [] [] [] [] [] []</p>		
<p>Contractor Information (Completed by contractor, if applicable)</p>		
<p>Reservation By (First and Last Name)</p> <p>_____</p> <p>Fax Number</p> <p>([] [] [] []) [] [] [] [] - [] [] [] [] [] []</p> <p>Contractor Name</p> <p>_____</p> <p>Contractor Phone Number</p> <p>([] [] [] []) [] [] [] [] - [] [] [] [] [] []</p>		
	<p>I understand and acknowledge that I am hereby requesting a Rebate Reservation from SCE for the products listed above, which are to be installed at the Site Address. This reservation will be in effect for 45 days commencing from the date I receive written notice from SCE confirming the reservation quantities, which may be different than the quantity I requested above. Rebate reservations are subject to program Terms & Conditions set forth in the Multifamily Energy Efficiency Rebate Application Package which I have read and understand. A rebate reservation does not guarantee payment in the event that your application is deficient. SCE reserves the right to modify or reject any reservation request that, in SCE's sole judgement, contravenes the policies, procedures or purposes of the Multifamily Rebate Program.</p> <p>Please print clearly, sign and date below.</p>	
	<p>First Name _____ Last Name _____</p> <p>X [] [] [] [] / [] [] [] [] / [] [] [] [] [] []</p> <p>Signature _____ Date (mm / dd / yyyy)</p>	
	<p>Signature of Property Owner or Property Manager, as authorized Agent for Property Owner.</p>	

Reservation Confirmation (SCE Use Only)			
Confirmation #	Rep:		
Date of request: (mm / dd / yyyy)	/	/	Date Confirmation faxed: (mm / dd / yyyy)
	/	/	
Products and Quantities Reserved			
Product:	Quantity:	Product:	Quantity:
Product:	Quantity:	Product:	Quantity:
Product:	Quantity:	Product:	Quantity:

Multifamily Rebate Program

2019 Product Rebate Schedule

Instructions:

- 1** Carefully review this Rebate Application Package for product and program participation eligibility requirements, including Terms & Conditions.
- 2** Complete the form below to calculate your eligible rebates.
- 3** Submit both the Product Rebate Reservation and Product Rebate Schedule to SCE Residential Multifamily Rebate via **Fax at 1-626-569-2520, or Email to mfrp@sce.com.**
- 4** Reservation Confirmation will be faxed back and/or emailed to the contact information you have provided.

If you have questions or need more details, call 1-800-736-4777 or visit sce.com/multifamily.

Product			
	Quantity Installed (A)	Product Rebate (B)	Rebate Amount (A x B)
A. ENERGY STAR® LED Exterior Hardwired Fixtures			
Rebate for Each (8 to <16 Watt) Fixture: Common Area Installation		\$20.00/unit	
Rebate for Each (8 to <16 Watt) Fixture: Dwelling Area Installation		\$5.00/unit	
Rebate for Each (≥16 Watts) Fixture: Common Area Installation		\$23.00/unit	
Rebate for Each (≥16 Watts) Fixture: Dwelling Area Installation		\$10.00/unit	
B. LED T8 Replacement Lamps (UL Type A)			
		\$2.00/unit	
C. ENERGY STAR® LED Recessed Downlight Fixtures			
Rebate for Each ≤15 Watt Fixture		\$2.00/unit	
Rebate for Each > 15 Watt Fixture		\$4.00/unit	
D. ENERGY STAR® LED Candelabra Lamp (3 to 5 Watts)			
		\$2.00/unit	
E. ENERGY STAR® LED Reflector Lamps			
Rebate for Each LED PAR30 Lamp: <10 Watts		\$1.50/unit	
Rebate for Each LED PAR30 Lamp: 10 to <15 Watts		\$2.50/unit	
Rebate for Each LED PAR30 Lamp: ≥15 Watts		\$4.00/unit	
Rebate for Each LED PAR38 Lamp: 12 to <15 Watts		\$2.50/unit	
Rebate for Each LED PAR38 Lamp: ≥15 Watts		\$4.00/unit	
Rebate for Each LED R-BR Lamp: 7 to <10 Watts		\$1.50/unit	
Rebate for Each LED R-BR Lamp: 10 to <15 Watts		\$2.50/unit	
Rebate for Each LED R-BR Lamp: ≥15 Watts		\$4.00/unit	
		Total Rebate \$ =	

For Complete Product Specifications and More Program Information visit sce.com/multifamily or call 1-800-736-4777. Check back regularly to be the first to hear about any new products and rebates.

How to Apply



We're Eager to Reward You!

All products require a Reservation Confirmation from us before a Rebate Application Package can be submitted.

- Purchase and install the qualified energy-efficiency products yourself or contract for the installation of the product(s). All products must meet program specifications.
 - All qualified products must be purchased and installed between January 1, 2019 and December 31, 2019. Qualified products are eligible for rebates if the corresponding rebate application is received by us no later than December 31, 2019 subject to rules for fund reservation. Please be aware these purchase and install periods will end earlier if funds are depleted for either a product or in whole. To ensure funds are available, you must reserve funds, and purchase and install qualifying products within 45 days of Reservation Confirmation.
- Once the products are completely installed, complete and collect the following required documents for your Application Package to ensure proper handling of your rebate request.

1

Page 3 – Copy of the approved Product Rebate Reservation Form

2

Page 6 – Application Form

3

Page 7 – Terms & Conditions

4

Page 4 – Product Rebate Schedule

5

Page 8 – Apartment & Common Area Product Location Form

6

Copies of your purchase receipt (contractor's invoice, etc.) for all products that a rebate is being requested



Submit the Rebate Application

Email to: mfrp@sce.com

or

Mail to:

SCE Rebate Processing Center
Multifamily Rebate Program
P.O. Box 800
Rosemead, CA 91770

All Applications and the Product Rebate Schedule must be postmarked no later than December 31, 2019 to be considered eligible for a rebate. If a product is removed or suspended from the program, it will be deemed eligible for fund reservation and rebate until its removal or suspension date.

You may not apply for or receive multiple energy-efficiency rebates for the same product, or for the replacement of a product installed from more than one California investor-owned utility or other third party energy-efficiency programs offering rebates and other incentives funded with California Public Utilities Commission (CPUC) Public Goods Charge funds.

Multifamily Rebate Program 2019 Application Form

Instructions:

- 1 Carefully review** this Rebate Application Package for product and program participation eligibility requirements including Terms & Conditions.
- 2 Complete** this Application Form, sign and return with the other required documentation.

If you have questions or need more details, call 1-800-736-4777 or visit sce.com/multifamily.

Type of Property & Owner/Property Manager Information

Apartment Condominium Complex HOA Community Other: _____

Name of Apartment, Condominium Complex or Mobile Home Park as it appears on the SCE bill.

SCE Service Account Number (Appears below your name on your SCE bill)

0 3 - [] [] [] - [] [] [] [] - [] []

Rate Schedule (See SCE Bill)

Total Rebate Requested

\$

The Energy Efficiency Products Were:

Self-Installed

Contractor Installed

Installed by Property Manager

CSLB#

Party Applying For Rebate (Please check one)

Property Owner

Property Manager, as authorized agent for property owner

Product Purchase Date:

(mm / dd / yyyy)

/ /

Property Owner/Manager Name (Full name)

Product Installation Date:

(mm / dd / yyyy)

/ /

Property Owner/Manager Phone #

()

Email Address:

Site Address (Where item(s) were installed)

City

State

Zip

CA

Site Contact Name (Full name)

Site Contact Daytime Phone #

()

Site Contact Alternate Phone #

()

Make Rebate Check Payable To:

Tax Status:

Corporation

Partnership

Exempt (i.e. Tax Exempt, Non-Profit)

Individual/Sole Proprietor

Payee Federal Tax ID or SSN

Payee (Print full name)

Mailing Address

City

State

Zip

Third Party Payment Release Authorization



MUST READ

PROPERTY OWNER OR PROPERTY MANAGER, AS AUTHORIZED AGENT FOR PROPERTY OWNER, UNDERSTANDS AND AGREES THAT BY SIGNING THIS PAGE, I AM AUTHORIZING THIS PAYMENT OF MY REBATE TO THE THIRD PARTY NAMED ABOVE, AND THAT I WILL NOT BE RECEIVING THE REBATE CHECK FROM SCE. I ALSO UNDERSTAND THAT MY RELEASE OF THE PAYMENT TO A THIRD PARTY DOES NOT EXEMPT ME FROM THE PROGRAM REQUIREMENTS OUTLINED IN THE APPLICATION PACKAGE. I AUTHORIZE THIS PAYMENT RELEASE ON CONDITION THAT THE THIRD PARTY HAS A CSLB LICENSE, IS THE INSTALLER OF THE PRODUCTS FOR WHICH I AM REQUESTING A REBATE, AND THAT THE PRODUCTS HAVE BEEN INSTALLED TO MY SATISFACTION.

X

Signature

Please Print Name

Date (mm / dd / yyyy)

/ /

Multifamily Rebate Program Terms & Conditions

Check one: I am the Property Owner I am the Property Manager, as Authorized Agent for Property Owner

1. I understand that Rebate Reservation Requests and subsequent Applications are accepted on a first-come, first-served basis while funding is available or until discontinued by the California Public Utilities Commission (CPUC). This program will end on December 31, 2019 or earlier if all allocated funds are depleted before that date. Qualified products are eligible for rebates if the corresponding Rebate Application is received by SCE within twelve (12) months of the product(s)' purchase date and not later than December 31, 2019; however, a fund Reservation Confirmation is valid for only 45 calendar days after issuance. If a product is removed or suspended from the program, it will be deemed eligible for fund reservation and rebate until its removal or suspension date.
2. I am the Property Owner or the Property Manager, as authorized agent for the Property Owner, of a residential multifamily property(ies) with an active service account(s) served by SCE. I understand that I am only eligible to receive rebates for products that correspond to the type of service (e.g. natural gas or electric distribution) for which my residential multifamily dwelling(s) currently receives service from SCE. Multifamily properties are defined as residential apartments, condominiums, mobile homes, single-room occupancy (SRO) facilities, and single-family homeowner association (HOA) communities. I understand that eligibility of in-dwelling and/or common area products are determined by property type. **New construction does not qualify.**
3. I certify that the qualified energy-efficiency products were purchased and completely installed between **January 1, 2019** and **December 31, 2019**. These products are for use in my residential multifamily dwelling or common area.
4. I have submitted one or more of the following required documents establishing proof of purchase for the products applied for in this Application: **a) paid itemized sales receipt(s); b) paid contractor invoice; or c) paid Home Improvement Contract (HIC) with form of payment disclosed. These documents must contain manufacturer name(s), model number(s), square footage and any other required documentation.**
5. I certify that all energy-efficiency products were purchased new and I understand that the following energy-efficiency products do not qualify: used, rebuilt, resale, rented, won as prizes, or provided by insurance companies.
6. I understand that rebates will only be paid for products that meet the program specifications described on the Rebate Products Forms and related Specifications sheets.
7. I understand that under certain circumstances, incentives may be taxable and, if greater than \$600, may be reported to the IRS unless I am exempt from reporting. SCE may report my rebate payment to me on IRS Form 1099 unless I have checked corporation or exempt from reporting tax status. I understand that I should consult my tax advisor concerning the taxability of rebates. SCE is not responsible for any taxes that may be imposed as a result of my receipt of this rebate.
8. I understand rebates cannot exceed my purchase price of the energy-efficiency product, nor include tax or installation-related costs.
9. I understand the qualified product(s) may be self-installed by a contractor, manufacturer, or an appliance dealer. All uses herein of the words "install," "installation" or similar phrases shall mean complete installation such that the subject products are fully functional.
10. I understand and agree that the choice of the energy-efficiency product(s), selection of contractor, manufacturer, or dealer, purchase of materials, work performed, and the payment thereof, are my sole responsibilities. I waive any and all claims against SCE, its parent company, its directors, officers, employees and authorized agents, and will indemnify SCE for any claims arising out of or relating to the installation and/or use of the energy-efficiency product(s) referred to in this Application. **I ALSO UNDERSTAND THAT SCE MAKES NOWARRANTY, WHETHER EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTY OF MERCHANTABILITY**

FOR ANY PARTICULAR PURPOSE, USE, OR APPLICATION OF THE PRODUCT(S) REGARDING MANUFACTURERS, DEALERS, MATERIALS, AND WORKMANSHIP. Without limiting the generality of the foregoing, SCE shall not be liable for any type of damages, whether direct, indirect, incidental, consequential, exemplary, reliance, punitive or special damages, including damages for loss of use, regardless of the form of action, whether in contract, indemnity, warranty, strict liability or tort, including negligence of any kind.

11. I am responsible for meeting all program requirements and complying with my state/county/city governments, property owners' and/or homeowners' association requirements (if any) in my area regarding local conditions, restrictions, codes, ordinances, rules, and regulations, and if I use a contractor for any installation, I am responsible for ensuring that the contractor holds the appropriate license for the work performed. Further, I understand that it is my sole responsibility to ensure all rebated products are installed in accordance with all manufacturers' specifications.
12. **I agree that SCE has no liability whatsoever concerning the quality, safety or installation of the energy-efficiency product, including its fitness, workmanship, or any other matter.**
13. I agree to allow SCE's representative and/or CPUC representative reasonable access to verify the installed products. I agree to this inspection to be eligible to participate in the program and receive a rebate for the qualified product. I understand this inspection is for the purpose of determining that the installed product meets all program(s) requirements.
14. **I understand SCE is not responsible for items lost or destroyed in transit.**
15. I understand that I cannot receive energy-efficiency rebates for the same product, or for the replacement of a product installed, from more than one California Investor-Owned Utility or other third party programs offering rebates, financing and other incentives funded with CPUC Public Goods Charge Funds.
16. **Property Owner or the Property Manager, as Authorized Agent for Property Owner: Your signature is required if the rebate check is to be made payable to another licensed individual or entity.**

NOTE: ONLY THE PROPERTY OWNER OR MANAGER, OR THE ENTITY THAT INSTALLED THE PRODUCT(S) AT THE SITE ADDRESS NAMED ABOVE, MAY RECEIVE THE REBATE PAYMENT

- By checking this box, I confirm that I have read, understand and agree to the above Terms & Conditions, and that the product for which I am requesting a rebate meets the requirements listed on the Rebate Products Form and Specifications sheets and has been completely installed.
- By checking this box, I certify that any applicable permitting requirements for the installation(s) and/or improvement(s) for which I am requesting a rebate have been complied with, and if a contractor performed the installation(s) or improvement(s), that the contractor holds the appropriate license for the work performed.

X

Signature of Property Owner/Property Manager, Date (mm/dd/yyyy)
as Authorized Agent for Property Owner

Copies of Applicant's signed signature pages may be transmitted to SCE by facsimile or other electronic means. Copies of the signature pages may be used for the purpose of enforcing the terms of this agreement.

This program is funded by California utility customers and administered by Southern California Edison, under the auspices of the California Public Utilities Commission.

Apartment & Common Area Product Location Form

Please complete all the information requested on this form. It is important for processing and inspection.

If you have any questions or need more details, call 1-800-736-4777 or visit sce.com/multifamily.

Property Information			
Name of Multifamily Complex			
Main Service Address	City	State	Zip
		CA	
Total Number of Apartments in Complex	Total Number of Apartments Receiving Products		

Apartment Area

Apartment address (Where product is installed)	Apt#	# of Bdrms	Type of Product Installed	Product Make	Product Model #	Interior Apartment Location/Quantity Installed Per Model								Date Purchased (mm/dd/yyyy)	Date Installed (mm/dd/yyyy)		
						K	B	H	L	BD	D	LN	P			Total	
1234 Maple St.	10	1	HE Clothes Washer	GE	GFWR2705H									1	1	06/20/2019	07/15/2019

K: Kitchen B: Bath H: Hallway L: Living Room BD: Bedroom D: Dining Room LN: Laundry P: Porch/Patio

Common Area

Apartment address (Where product is installed)	Location Nearest Apt # or Bldg #	Type of Product Installed	Location of Installed Product	Product Make	Product Model #	Qty (units)	Date Purchased (mm/dd/yyyy)	Date Installed (mm/dd/yyyy)
1234 Maple St.	10	HE Clothes Washer	Laundry Room #1	Speed Queen	STEN*ASP293+	10	06/20/2019	07/15/2019