

PUBLIC UTILITIES COMMISSION

SAN FRANCISCO, CA 94102-3298



September 8, 2003

Advice Letter 1728E-A

Mr. Akbar Jazayeri, Director  
Revenue and Tariffs  
Southern California Edison Company  
P O Box 800  
Rosemead, CA 91770

SEP 12 2003  
REVENUE & TARIFFS DEPT.

Reference: Proposed Allocation of SBX1-5 CARE Funding for the Establishment of  
Cool Centers in SCE Service Territory

Dear Mr. Jazayeri:

Advice Letter 1728E-A is effective September 9, 2003. A copy of the advice letter is returned  
herewith for your records.

Sincerely,

A handwritten signature in cursive script that reads "Paul Clamon".

Director  
Energy Division

File date: 9/29/03  
Effective date: 9/9/03

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August 29, 2003

**ADVICE 1728-E-A**  
**(U 338-E)**

PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA  
ENERGY DIVISION

**SUBJECT:** Supplement to the Establishment of Cool Centers in SCE Service Territory

Southern California Edison Company (SCE) hereby submits for filing the following changes to its tariff schedules. The revised tariff sheets are listed on Attachment A and are attached hereto.

**PURPOSE**

This advice filing revises Preliminary Statement, Part FF, Public Purpose Programs Adjustment Mechanism (PPPAM), to implement rate recovery for SCE's Cool Center Project in SCE's hot desert climate zones. The purpose of SCE's proposed 2003 Cool Center Project is to provide a safe, cool place where low-income residents living in isolated, extreme climate areas can gather during the hot summer months.

This advice filing supplements and replaces Advice 1728-E in its entirety.

**BACKGROUND**

In Decision (D.) 01-05-033, the Commission allocated \$23.7 million of SBX1-5 Low Income Energy Efficiency (LIEE) and low and moderate income appliance funding to SCE for its Rapid Deployment LIEE program. After withholding 2.5% for the Commission's administrative expenses, the contract between SCE and the Commission governing SBX1-5 expenditures provides approximately \$10.4 million for LIEE measures in general and \$12.7 specifically for LIEE appliances. In D.01-05-033, the Commission also allocated \$4.5 million of SBX1-5 CARE funding to SCE for CARE outreach. SCE received approval from the Commission to use a portion of the SBX1-5 LIEE funds to operate the 2001 and 2002 Cool Center Projects.<sup>1</sup> All of SCE's allocation of SBX1-5 LIEE and low and moderate income appliance funding was expended during 2001 and 2002.

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<sup>1</sup> Advice 1563-E for the Summer of 2001, approved on July 25, 2001; and Advice 1636-E for the Summer of 2002, approved on August 5, 2002.

On August 4, 2003, SCE filed Advice 1728-E, which proposed to use a portion of its remaining 2003 SBX1-5 CARE funding to implement a Cool Center Project in SCE's hot desert climate zones.

On August 11, 2003, the Office of Ratepayer Advocates (ORA) submitted a protest to Advice 1728-E, stating that the advice letter process is both an inadequate review process and an inappropriate procedural vehicle for such a request. ORA recommends that SCE be required to file a formal application to allow adequate review of the costs and benefits of the Cool Centers program and the appropriateness of the proposed funding source.

After discussions, an agreement was reached between SCE and ORA to allow for the recovery of SCE's actual 2003 Cool Center program expenses through the operation of SCE's existing PPPAM. Such costs will be recovered by SCE through a debit entry made directly to the CPUC-approved Public Purpose Programs Balancing Account included within the PPPAM. Further, beginning with Summer 2004, if SCE elects to continue the Cool Centers program, future funding requests for Cool Center programs, including rate recovery, will be made through a formal application filing with the Commission.

### **COOL CENTERS**

SCE's proposal to implement the Cool Center Project in 2003 employs the same program modifications that were implemented in 2002. Primarily, SCE's proposal recognizes current funding limitations by placing more emphasis on targeting services to isolated communities located in extreme climate areas where few public facilities are available for use as alternative sites to stay cool during hot summer months. As a result, SCE anticipates operating the same number of centers in 2003 as were operated during 2002. SCE has revised its PPPAM to authorize recovery of actual expenses, not to exceed \$400,000 (as originally proposed in Advice 1728-E) for Cool Center activities in 2003. This level of funding for Cool Center costs will implement the Commission's interest in seeing Cool Centers operate again in 2003. SCE anticipates that this proposed budget will be sufficient to fund an adequate number of Cool Centers in the target communities providing the basic services required and to pay for an evaluation to assess project effectiveness.

Whenever possible, SCE proposes to contract with its 2002 site operators to maximize opportunities to reduce costs through the lessons learned last year and to allow for rapid start-up, provided all outstanding 2002 invoicing issues have been fully resolved. To the extent SCE is able to use 2002 contractors, the need for making equipment expenditures will also be eliminated. In some areas, SCE may find it more efficient to work with new community based organizations that are located in those communities.

This advice filing proposes to establish Cool Centers for 2003 in SCE's hot desert climate zones. The Cool Centers will allow targeted low-income populations, who can least afford high energy costs, to visit a Cool Center in lieu of cooling their own homes, in the attempt to alleviate their home electrical usage, reduce their energy bills, and be comfortable. The Cool Centers will also

provide a place for the target population to learn about low-income and energy efficiency programs, energy conservation, and other available community programs.

SCE proposes to operate the Cool Centers only in communities located in isolated, extreme climate zones that have limited available resources or facilities that could serve as cooling alternatives. Preliminarily, SCE has identified possible communities that may meet these criteria for Cool Centers. These include Ripley, Palo Verde, Blythe, Joshua Tree, Yucca Valley, Beaumont, Cathedral City, Newberry Springs, Victorville, Hesperia, Barstow, Adelanto, and/or Palm Desert. SCE anticipates the Cool Center Project operating as soon as the centers can be opened after CPUC-approval has been received through October 31, 2003.

Attachment B hereto is a copy of SCE's proposed standard Cool Center scope of work identifying the tasks necessary to be performed. Attachment C hereto is a copy of SCE's proposed template for the organizational plan SCE plans to develop for each Cool Center under consideration, including a description of the types of program expenditures that would be reasonably charged to the program. Given the limited available funding and willingness of experienced and/or local community-based organizations to deliver the Cool Centers under these terms, SCE hopes to operate as many Cool Centers as possible that meet the proposed criteria and program parameters, resulting in a successful Cool Center Project in 2003.

With the Commission's prompt approval of SCE's request to establish Cool Centers, SCE hopes that such centers can be operational during the remaining hot summer months ahead.

No cost information is required for this advice filing.

### **EFFECTIVE DATE**

SCE respectfully requests that the Commission rule expeditiously on this advice filing so that SCE's Cool Center project can be implemented before the hot summer months have passed. SCE anticipates that at a minimum, it will take at least two weeks from approval of this advice filing to open the first Cool Centers.

### **NOTICE**

In consideration of the need to begin operation of the Cool Centers as quickly as possible, given that the hot summer months are already underway, SCE requests expedited treatment of this advice filing and a limitation of any protest period to no more than 5 days after the date of this advice filing. Protests should be mailed to:

IMC Program Manager  
c/o Jerry Royer  
Energy Division  
California Public Utilities Commission  
505 Van Ness Avenue, Room 4002  
San Francisco, California 94102  
Facsimile: (415) 703-2200  
E-mail: [jjr@cpuc.ca.gov](mailto:jjr@cpuc.ca.gov)

Copies should also be mailed to the attention of the Director, Energy Division, Room 4004 (same address above).

In addition, protests and all other correspondence regarding this advice letter should also be sent by letter and transmitted via facsimile to the attention of:

Akbar Jazayeri  
Director of Revenue and Tariffs  
Southern California Edison Company  
2244 Walnut Grove Avenue, Quad 3D  
Rosemead, California 91770  
Facsimile: (626) 302-4829  
E-mail: [AdviceTariffManager@sce.com](mailto:AdviceTariffManager@sce.com)

Bruce Foster  
Vice President of Regulatory Operations  
c/o Karyn.Gansecki  
Southern California Edison Company  
601 Van Ness Avenue, Suite 2040  
San Francisco, California 94102  
Facsimile: (415) 673-1116  
E-mail: [Karyn.Gansecki@sce.com](mailto:Karyn.Gansecki@sce.com)

There are no restrictions on who may file a protest, but the protest shall set forth specifically the grounds upon which it is based and shall be submitted expeditiously.

In accordance with Section III, Paragraph G, of General Order (GO) No. 96-A, SCE is mailing copies of this advice filing to the interested parties shown on the attached service list and Rulemaking (R.) 01-08-027. Address change requests to the attached GO 96-A Service List should be directed to (626) 302-3985 or [AdviceTariffManger@sce.com](mailto:AdviceTariffManger@sce.com). For changes to the R.01-08-027 Service List, please contact the Commission's Process Office at (415) 703-2021 or by electronic mail at [Process\\_Office@cpuc.ca.gov](mailto:Process_Office@cpuc.ca.gov).

Further, in accordance with Public Utilities Code Section 491, notice to the public is hereby given by filing and keeping the advice filing open for public inspection at SCE's corporate headquarters. To view other SCE advice letters filed with the Commission, log on to SCE's web site at <http://www.sce.com/adviceletters>.

For questions, please contact John Fasana at (626) 302-8199 or by electronic mail at [john.fasana@sce.com](mailto:john.fasana@sce.com).

**Southern California Edison Company**

Akbar Jazayeri

AJ:el  
Enclosures

Cal. P.U.C. Sheet No.	Title of Sheet	Cancelling Cal. P.U.C. Sheet No.
Revised 35294-E	Preliminary Statement Part FF	Revised 34451-E
Revised 35295-E	Table of Contents	Revised 34698-E*
Revised 35296-E	Table of Contents	Revised 34699-E

PRELIMINARY STATEMENT

Sheet 5

(Continued)

FF. PUBLIC PURPOSE PROGRAMS ADJUSTMENT MECHANISM

3. Operation of the PPPAM (Continued)

B. CPUC Public Purpose Programs Balancing Account

1. Credit equal to other CPUC PPP Revenue;
2. Debit equal to RD&D costs (programs administered by SCE) revenue requirement (the annual CPUC-authorized amount, divided by twelve);
3. Debit equal to Low Income Energy Efficiency (LIEE) revenue requirement (the annual CPUC-authorized amount, divided by twelve);
4. Debit equal to California Alternate Rates for Energy (CARE) Administrative Costs revenue requirement (the annual CPUC-authorized amount, divided by twelve);
5. Debit equal to recorded monthly incremental administrative and general expenses associated with the CARE Program which are defined as costs, including labor overheads resulting from performing incremental activities which would not have been incurred absent the CARE Program.
6. Debit equal to recorded Intervenor Compensation costs, as authorized by the CPUC;
7. Debit equal to the annual transfers from the following:
  - (1) RD&D Royalties Memorandum Account; <sup>1/</sup>
  - (2) Electric Vehicle Memorandum Account; <sup>1/</sup> and
  - (3) Electric Vehicle Adjustment Clause (EVAC). <sup>1/</sup>
  - (4) Energy Efficiency DSM Memorandum Account
8. Debit equal to the transfers from the following, subsequent to CPUC approval;
  - (1) Energy Efficiency Program Adjustment Mechanism (EEPAM);
  - (2) DSM Adjustment Clause (DSMAC);
  - (3) RD&D Adjustment Clause;
  - (4) Low Income Energy Efficiency Program Adjustment Mechanism;
  - (5) Economic Development Adjustment Clause (EDAC); and
  - (6) Invest<sup>SCE</sup> Pilot Program Adjustment Mechanism
9. Debit equal to recorded Cool Centers program costs for Summer 2003 (not to exceed \$400,000). (N)
10. Debit equal to other amounts as authorized by the CPUC; (T)

The sum of the items (1) through (10) equals the activity recorded in the CPUC Public Purpose Programs Balancing Account each month. (T)

Interest shall accrue monthly to the PPPAM by applying the Interest Rate to the average of the beginning and ending monthly PPPAM balances.

<sup>1/</sup> Disposition of these balances are pending in Application 00-03-047, Regulatory Account Balance Transfer Proceeding.

(Continued)

(To be inserted by utility)

Advice 1728-E-A  
Decision \_\_\_\_\_

Issued by

John R. Fielder  
Senior Vice President

(To be inserted by Cal. PUC)

Date Filed Aug 29, 2003  
Effective Sep 9, 2003  
Resolution \_\_\_\_\_



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John R. Fielder  
Senior Vice President

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Senior Vice President

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# Attachment B

## SCOPE OF WORK FOR THE COOL CENTER PROJECT

Contractor shall operate a Cool Center at each of the following locations (each a "**Cool Center**"):

- 
- 
- 

In the performance of its obligations under the Agreement, Contractor shall, with respect to each Cool Center listed above, perform the following work:

### A. General Operations:

1. Operate the Cool Centers from August \_\_, 2003 through October 31, 2003 (the "**Operating Period**").

The Cool Centers shall be open Monday through Friday during the peak hours of 11 a.m. to 5 p.m. These are the minimum hours of operation for each Cool Center.

2. Use reasonable efforts to target (i) low-income, (ii) seniors, and (iii) disabled persons. Reasonable efforts to target the population include, but are not limited to, those activities set forth in Section B below.
3. Admit any person who wishes to use the Cool Center for its intended purposes (a "**Participant**" or collectively "**Participants**") regardless of such person's age, gender, race, religion, ethnicity, or sexual orientation.
4. Keep the Cool Center air-conditioned during the Operating Period from Monday through Friday during the hours of 11 a.m. to 5 p.m. Contractor shall keep the Cool Center clean and in safe condition. Contractor shall ensure that drinking water is available for all Participants.
5. Take reasonable steps to ensure that parking is available to those Participants who drive to the Cool Center.
6. Establish and maintain during the Operation Period procedures to be followed by staff and Participants in the event of an emergency. Such procedures should reflect the highest level of care that can be taken in an emergency situation.

### B. Marketing and Public Awareness:

1. Inform local community-based organizations, local government agencies, and other organizations that serve the needs of the target population about the Cool Centers so that these organizations may refer members of the target population to the Cool Center.
2. Use its best efforts to promote the Cool Centers on one or more local radio stations through the use of radio public service announcements.

3. Prepare an information flyer and/or brochure about the Cool Center to inform the target population about the Cool Center. Contractor shall distribute copies of such information flyer and/or brochure in a manner reasonably calculated to reach to the target population. These efforts may include, without limitation, (i) direct mail, (ii) distribution to local community-based organizations, local government agencies, local businesses, and other organizations, and/or (iii) handing them out to Participants.

#### C. Education/Distribution of Information

1. Provide energy conservation education to Participants. Contractor is responsible for requesting written energy conservation materials from SCE and maintaining an adequate supply so as to ensure that each Participant can receive such materials during the Operating Period.
2. Assist Participants in reading their energy bills, as necessary.
3. Conduct daily workshops at the Cool Center to inform Participants about the California Alternative Rates for Energy (CARE) program, assist Participants in determining whether they are eligible to participate in the SCE CARE program and, if so, in completing and mailing a CARE application. Contractor shall identify any CARE application submitted to SCE as a result of the Work performed under this Agreement by placing Contractor's Source Code ("**Source Code**") on such application. Contractor's Source Code is                     .

#### D. Tracking and Reporting

1. Utilize the sign-in sheet attached hereto as **Exhibit A ("Sign-in Sheet")** to track Participants for each calendar month of operation (a "**Reporting Month**"). Contractor shall provide to SCE a copy of the Sign-in Sheet for each Reporting Month no later than the fifteenth day of the calendar month following such Reporting Month. Contractor shall take reasonable steps to ensure that each Participant signs and accurately completes all of the information requested on the Sign-in Sheet upon each visit to the Cool Center.
2. Track all referrals provided to other low-income and/or LIHEAP programs and include his tracked referral data in the Contractor's Monthly Report (defined below).
3. Track the energy conservation workshops and CARE workshops held in each Reporting Month, and include such data in the Monthly Report (defined below) for such Reporting Month.
4. Maintain supporting documentation for all expenditures related to the Cool Center operations for each Reporting Month and SCE include such

supporting documentation in the Monthly Report (defined below) for such Reporting Month. SCE may, in its sole discretion, disallow any expenditure for which there is no supporting documentation. Contractor understands that any expenditure that is (i) exorbitant or (ii) not reasonably related to the performance of Contractor's obligations under the Agreement, may be disallowed for reimbursement by SCE. Contractor may seek prior approval from SCE for any expenditure that is not described in the Contractor's initial Operation Plan.

5. Prepare an accurate report of the Cool Center operations for each Reporting Month, utilizing the monthly report forms attached hereto as **Exhibit B ("Monthly Report")**, and provide such Monthly Report to SCE by no later than the fifteenth day of the calendar month following such Reporting Month. Failure to submit a Monthly Report by its due date may result in additional funding delays. SCE may, in its sole discretion, refuse to accept any Monthly Report provided more than ten days after its due date, in which case any and all expenditures reported thereon will automatically be disallowed. Any Monthly Report that SCE deems unsatisfactory for reasons including, but not limited to, incompleteness, illegibility or use of incorrect format, will be returned to Contractor for revision. Contractor shall have five (5) business days from the date Contractor receives the unsatisfactory Monthly Report from SCE to revise it and return it to SCE. Failure to revise the Monthly Report in a satisfactory manner or return it to SCE within the allotted 5 days may result in the automatic disallowance of any or all expenditures reported on such Monthly Report.
  
6. Prepare a final report for each Cool Center, identifying, for the Operating Period, (i) the total budgeted amount for each budget category, (ii) the total actual reasonable expenditures for each budget category, and (iii) the reasons for any variance in each budget category between the total budgeted amount and the total actual reasonable expenditures, if any (the "**Final Report**"). The Final Report shall also set forth the total number of Participants served over the Operating Period, identify the total number of Participants falling into each of the Target Population categories (i.e., low-income, disabled, seniors), and evaluate the level of success achieved in the operation of each Cool Center, contemplating the purposes and goals of the Cool Center Project. The Final Report for each Cool Center shall be submitted to SCE by no later than November 15, 2003.

E. Transportation:

1. Provide transportation as follows: Contractor shall obtain and distribute bus passes to Participants who (i) are members of the Target Population, (ii) require transportation to and/or from the Cool Center, and (iii) can reasonably be expected to use the bus for such transportation. The bus passes should be

valid for the Operating Period, but should not be valid for any substantial period beyond the Operating Period. For Participants who (i) are members of the Target Population and (ii) require transportation to and/or from the Cool Center but cannot reasonably be expected to use the bus, Contractor may provide car and/or van service to transport such Participants to and from the Cool Center as needed. Contractor shall not provide transportation to any Participant who does not meet the requirements set forth in this paragraph without prior approval from SCE.

2. Use its best efforts to encourage and organize ride-sharing among Participants.
3. Maintain each vehicle, if any, used by Contractor to transport Participants in safe operating condition during the Operating Period. Such vehicle(s) must be equipped to accommodate passengers for transportation purposes, including, but not limited to, having a seat belt available for each passenger, and must be covered by insurance as set forth in section F2 below.
4. Ensure that any person employed by Contractor to operate a vehicle used to transport Participants (i) meet the "Fitness for Duty" requirements of this Agreement, (ii) have and maintain a valid California Driver's License to operate such vehicle, and (iii) have and maintain a safe driving record, at all times during the Operating Period.

#### F. Insurance

1. Maintain insurance on the Cool Center operations during the Operating Period in accordance with the requirements of Section [redacted] of this Agreement. Contractor must provide SCE a copy of each insurance policy covering the Cool Center prior to beginning Cool Center operations.
2. Maintain insurance on each vehicle, if any, used by Contractor to transport Participants to and from the Cool Center during the Operating Period in accordance with the requirements of Section [redacted] of this Agreement. Contractor must provide SCE a copy of the insurance policy for a vehicle prior to using such vehicle to transport Participants to and from the Cool Center.

# Attachment C

**2003 Cool Center Project  
Operational Plan**

<b>Estimated No. of Participants to be served:</b>		
<b>Daily:</b> _____	<b>Weekly:</b> _____	<b>Monthly:</b> _____

Agency: \_\_\_\_\_  
Cool Center Location: \_\_\_\_\_

Category	Description of Expenditures Within Category	Budget Amount (Proposed by Agency)	Activities <small>(Please specify the Agency's planned activities or anticipated expenditures within each proposed budget category. If no budget for a category is listed, please indicate if another funding source will be used, or reasons no budget has been allocated)</small>
Administrative	<p>Incremental costs for the following: utilities, janitorial, insurance, office supplies, rent, bookkeeping, photocopying, management oversight, and other miscellaneous administrative expenses.</p> <p>Incremental costs are those costs that would not have been incurred by the Agency but for the operation of the Cool Center.</p> <p><i>Exclusions:</i> Capital improvement items such as furniture, appliances, etc. are not covered by this program.</p>	\$ _____	
Outreach/Education	<p>Printing and distribution of informational flyers or brochures, banners, etc., for use in providing outreach for the Cool Center; educational workshops or other assistance to inform Cool Center participants about other energy conservation or low-income programs.</p> <p><i>Note:</i> SCE will provide some materials concerning its other energy efficiency and low-income programs for distribution to Cool Center participants.</p>	\$ _____	
Transportation	<p>Bus passes, vehicle rental, and fuel costs to provide transportation for the target populations only.</p> <p><i>Exclusions:</i> Costs to transport participants who are not members of the target population or to pay for non-Cool Center vehicle operation, and mileage associated with rental vehicles (unless charges are included in the rental contract), are not covered by this program.</p>	\$ _____	
Personnel/Staff	<p>Incremental compensation for existing on-site staff members to provide direct support of Cool Center activities at a location; and/or full compensation for 1-2 new staff persons dedicated to activities. Costs could include payroll taxes, worker's compensation costs, etc.</p> <p><i>Exclusions:</i> Costs for administrative or oversight personnel not directly involved with providing Cool Center services should be included under the "Administrative" category; charges for volunteer personnel are not covered by this program.</p>	\$ _____	
Refreshments	<p>Incremental costs for the following: bottled water, coffee, tea, punch, cookies, crackers, pretzels, or other light snacks.</p> <p><i>Exclusions:</i> Food purchases that could be construed as an effort to provide full meals for participants are not covered by this program.</p>	\$ _____	