

SCE LOCAL PLANNING TIMELINE *

www.sce.com/localplanning

TO BEGIN YOUR PROJECT:
 Call Customer Service to create an Electronic Service Request with Local Planning at: 1-800-655-4555.
 Planner will call or email customer and deliver SCE forms and list of requirements needed for design.

STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
CUSTOMER INFORMATION PACKAGE	DESIGN	CUSTOMER REQUIREMENTS	SCHEDULING	CONSTRUCTION & FINAL ACCOUNTING
Customer to Sign and Fill Out ALL Requirements & Forms & Send Back to Planner	Planner Meets with Customer and Completes Design Process	Customer Receives Design and Completes Requirements	Final Permits Secured, Materials Ordered, Crews Scheduled	Job Constructed in Field According to Map and Final Materials / Labor Accounted for
Customer Dependent	____ estimated weeks	Customer Dependent	____ estimated days	Job Dependent
<ul style="list-style-type: none"> Planner requests materials required to start design process Planner reviews Customer document package Planner to provide Customer feedback if necessary Customer to confirm with Planner ALL documents received/Planner informs Customer of any missing docs Once full complete package received, Planner starts Design process 	<p>STEP 2A</p> <ul style="list-style-type: none"> Planner conducts site visit Facility inspections completed <i>(as required)</i> Rights check <i>(as required)</i> Engineering review <i>Optional: Potholing (if applicable)</i> Preliminary Plan to Customer Date: _____ <p>STEP 2B</p> <ul style="list-style-type: none"> Design completed & packaged Design approved Design & Invoice sent to customer 	<ul style="list-style-type: none"> Invoices Paid Contracts signed Planner provides SCE inspector info. to Customer. Customer contacts inspector. Easements <i>(if applicable)</i> UG Ducts/ Structures Inspection/Release Energized Tie-In <i>(if applicable)</i> Panel Release App for service Request existing meter removal (e.g., Temp) SCE procures scheduling permit 	<ul style="list-style-type: none"> Permit dates finalized with city Materials ordered (long lead items) Crews scheduled Switching/Outages scheduled Consider Level of Effort Date provided to customer 	<ul style="list-style-type: none"> Construction completed & job energized Final accounting of materials and crew labor Mapping updates
_____ EST. DATE	_____ EST. DATE	_____ EST. DATE	_____ EST. DATE	_____ EST. CUSTOMER COMPLETION DATE (CCD)

This is a Reference Tool to create an estimated timeline and is subject to change. Customer's construction Timeline & completion of SCE Requirements will vary on amount of time to complete based on Project Scope and City Requirements. Please Discuss ALL Date Expectations With Your Local Planner. It is the responsibility of the Customer or Contractor (if 3rd party authorization is signed) to perform due diligence for the completion of the project and to confirm specs and requirements. *ALL SCE Emergency & Storm Related Work Takes Priority Over Customer Requested Electric Service Projects.