

# NDP&PM Applicant Design Process Overview

The following steps are provided as a general outline of the applicant design process. Timelines and requirements vary based on the type(s) of work being designed and the requirements needed to complete each step. **Please Discuss ALL Date Expectations With Your Project Manager.**

<b>STEP 1</b> <b>CUSTOMER INFORMATION PACKAGE</b> Timeline: Customer Dependent	<b>STEP 2</b> <b>APPLICANT DESIGN</b> Time Line: Dependent on size/scope of work and revisions (Provided by PM)	<b>STEP 3</b> <b>CUSTOMER REQUIREMENTS</b> Timeline: Customer Dependent
Should Customer choose Applicant Design, Local Planning to direct customer to appropriate NDP Project Manager	NDP Planner Communicates with Customer/Applicant Designer; Global Communication/Meeting Conducted	Customer Receives Design and Completes Requirements
<ul style="list-style-type: none"> <li>• Project Manager (PM) provides customer with appropriate documentation required to complete submittal.</li> <li>• PM reviews Customer <i>submittal</i> package</li> <li>• If submittal is complete, the PM submits to the Planning Hub for Global (2 weeks)</li> <li>• NDP Planner issues Global to customer/applicant designer (20 business days)</li> </ul>	<p><b>Step 2A</b></p> <ul style="list-style-type: none"> <li>• Customer utilizes <b>approved</b> SCE Applicant Designer – <a href="#">Qualified Applicant Designer List</a></li> <li>• Applicant Designer submits electrical engineer stamped design with additional requirements (See ADS 2.5 &amp; 2.6) NDP planner with cc to PM</li> <li>• NDP planner reviews for approval or corrections (2-3 weeks)</li> <li>• Engineering review <i>if needed</i> (3 – 4 weeks)</li> </ul> <p><b>Step 2B</b></p> <ul style="list-style-type: none"> <li>• If design is approved, design is forwarded to drafting for final design (2-3 weeks for drafting)</li> <li>• After final design is received, Pricing and Contracts created (3 – 4 weeks)</li> </ul>	<ul style="list-style-type: none"> <li>• Invoices Paid</li> <li>• Contracts signed</li> <li>• Easements (if applicable)</li> <li>• Schedule pre-trench mtg with SCE inspector</li> <li>• UG Ducts/ Structures Inspection/Release by Edison</li> <li>• Energized Tie-In (if applicable)</li> <li>• Panel Release</li> <li>• App for service</li> <li>• SCE procures scheduling permit (For SCE Install only)</li> </ul>

## SCHEDULING & CONSTRUCTION (Process varies based on type(s) of work being constructed)

Customer’s construction timeline & completion of SCE requirements will vary on amount of time to complete based on project scope and city requirements

**NOTE: ALL SCE Emergency & Storm Related Work Takes Priority Over Customer Requested Electric Service Projects**